



Braefoot Elementary PAC

General Meeting Minutes

Tuesday, **October 22nd, 2024**, 7:00 – 8:30PM

In Attendance:

Jenna Bell - Secretary

Anna Macdonal - Treasurer

Jenn Senechal - Fundraising & Events and Co-Hot Lunch Coordinator

Allisha Moniz-Slater - Co-Hot Lunch Coordinator

Amelia Smit - Communications

Connor McCoy - Principal

General Members

Brionne Holland, Michelle Rickinson, Chihiro Hagiya

1. Meeting called to order: 7:00pm
2. Discussion Regarding President Role:
 - Ideally someone with historical knowledge (Kanoux?)
 - Jenna will put together a survey to discuss meeting day to best accommodate schedules.
 - Agree to meet virtually every other month to be more inclusive (virtual meeting in November)
3. Treasurer Update:
 - Funds moving to VanCity

To do: Update Bambora to connect hot lunch to new account

- Jenn added as signatory.
- Currently working on 24-25 budget, will share soon.

4. Hot Lunch Update:

- Lots of last minute additions
- Website fully set up
- Google doc for hot lunch helpers
- Reminders for future: Three class lists worked well on pizza day, clarify what to do with absent student orders, match bins to specific helpers (i.e. Anna is responsible for div 3 and 4)
- To-do: Jenn will set up reminder email a day or two before order closes.

5. Halloween Dance:

- Details: ~30 pizza orders (extra for sale at event), free glow sticks, sticky label to participate in costume contest, playground, outdoor classroom, gym and hallway are available to families, 30 minutes dinner music, low music halfway through for costume contest
- Juice boxes and chips left from Back to School BBQ to sell

6. Winter Fundraiser:

- Jenn created campaign with Purdy's (last fundraiser of 2024)
- Pick-up date is day of winter concert
- Continue discussing how to allocate money raised
- Consider asking for donations if not interested in purchasing.

7. Communications Update:

- Amelia has access to website so email bios
- Jenna will put together a brochure
- Coffee morning on Nov. 13th → Discuss further via text

8. **Principal update:** Connor McCoy

- Ratio of electronic devices has changed from 1:3 to 1:4
 - Cannot accept donations of devices
 - Students with designations are provided with devices as written into IEP
- School Goals:
 - SEL: online survey conducted regarding student safety (6/11 divisions have completed)
 - Reading:
 - Primary giving bi-weekly assessments with UFly
 - Upper grades giving bi-weekly assessments with Gates-MacGinitie
- Requesting buses for the zone, grades 3, 4, 5 in May

Adjournment – 8:30 pm

NEXT MEETING: 7:00PM, Monday November 18, 2024 via Zoom